



KANKAKEE COMMUNITY COLLEGE  
District 520

February 18, 2025

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair  
Mr. Michael Proctor, Secretary  
Mr. Brad Hove  
Mr. Michael Kick  
Mr. Patrick Martin  
Mr. Todd Widholm

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

The Board heard comments from the public in support of Ms. Carrie Hale, assistant professor/director of the paramedic program.

There were no amendments or changes to the published agenda.

**APPROVAL OF MINUTES**

The recording secretary presented the minutes from the January 21, 2025 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Martin, Proctor, Widholm, Boicken  
ABSTAIN: Kick  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Martin to approve the February 18, 2025 Consent Agenda Action Items 1-3 as follows:

**\*APPROVAL OF 1A and 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

**\*APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve acceptance of the following grant awards: 1) Digital Instruction for Adult Education in the amount of \$75,000.00; 2) Job Training and Economic Development (JTED) Program in the amount of \$691,690.00; and 3) Noncredit Workforce Training Grant in the amount of \$105,000.00.

**\*APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the requests for bids for the following: 1) courtyard lighting project; 2) security incident & event management software; 3) 12 passenger van; 4) roadway improvements; 5) smart classroom AV renovations; and 6) athletic building restrooms renovations.

On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken

Motion Carried

**APPROVAL OF CATHOLIC CHARITIES DIOCESE OF JOLIET-COMMUNITY SERVICES LEASE AGREEMENT**

The administration recommended the Board approve an agreement with Catholic Charities Diocese of Joliet-Community Services for the period March 1, 2025 through February 28, 2026 at a rate of \$965 per month or \$11,580 for the one-year lease term. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken

Motion Carried

**APPROVAL OF FURNITURE PURCHASE FOR PHASE II MANUFACTURING TRAINING ACADEMY (MTA)**

The administration recommended the Board approve awarding the furniture purchase for Phase II Manufacturing Academy (MTA) renovations to Forward Space in the amount of \$34,156.68 and to KI Furniture in the amount of \$96,210.56. Motion was made by Mr. Widholm and seconded by Mr. Martin to award the furniture purchase as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken

Motion Carried

**APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST**

The administration recommended the Board approve the deletions and revisions to the course fees effective Summer 2025. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the list of course fees as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken

Motion Carried

### **APPROVAL OF TUITION AND FEE RATES FOR FISCAL YEAR 2026**

The administration recommended the Board approve an in-district tuition and mandatory fee rate of \$174 per credit hour, an out-of-district tuition rate of \$278 per credit hour, and an out-of-state tuition rate of \$450 per credit hour, before course fees, effective Summer 2025. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve the tuition and fee rates for fiscal year 2026 as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

### **INFORMATION**

Dr. Lesley Cooper shared the Spring 2025 Census Day enrollment report.

Dr. Boyd noted that the NAACP will hold two candidate forums on campus in March. The college will look at next steps for its Strategic Plan.

Trustee Hove shared that legislators are in session in Springfield, and the ICCTA is tracking a few bill proposals that could impact community colleges. The next ICCTA meeting is March 14 in Naperville.

Student Trustee Rogers gave a college sports update. Student Life will host a Lunch & Learn for Black History Month. Students will have the opportunity to join a new Eco Club. Students for Innovation: Advocacy Day will take place May 9, 2024 at the Illinois State Capital Building.

### **APPROVAL OF SHORT-TERM INVESTMENTS**

The administration presented short-term investments with Iroquois Federal totaling \$1,000,000. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the investments as presented. On roll call, the vote was:

AYES: Hove, Kick, Proctor, Widholm, Boicken  
ABSTAIN: Martin  
Motion Carried

### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for December 31, 2024 and the Investment and Financial Summary Report for January 31, 2025. Motion was made by Mr. Proctor and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Kick, Proctor, Widholm, Boicken  
ABSTAIN: Martin  
Motion Carried

### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$3,473,943.55, eight (8) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$8,909.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Kick to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Kick to convene to closed session. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

The Board went into closed session at 5:42 pm. The Board returned at 6:41 pm. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF CONSENT AGENDA ITEMS AS DISCUSSED IN CLOSED SESSION**

The consent agenda items as discussed in closed sessions were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Kick to approve the February 18, 2025 Consent Agenda Action Items 1-6 as follows:

- (1) Approval of Employment Matters, including new employment and termination
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts
- (4) Approval for Payroll and Payment Authorizations to Adult Participant in WIOA Work Experience Program in Kankakee and Livingston Counties
- (5) Approval of Tenure Awards and Re-employment of Non-Tenured Faculty
- (6) Approval of Credit Division Adjunct Instructor List for Spring Semester 2025

On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF RESOLUTION TO DISMISS FACULTY MEMBER AND TO AUTHORIZE NOTICE OF DISMISSAL AND HEARING RIGHTS**

The administration presented the resolution to dismiss faculty member John Babich and to authorize Notice of Dismissal and Hearing Rights. Motion was made by Martin and seconded by Hove to dismiss John Babich and to authorize as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:45 pm was made by Mr. Kick and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Widholm, Boicken  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

  
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Chair

  
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Secretary